

JOB DESCRIPTION FOR TEMPORARY CUSTODIAN ASSISTANT

The custodial staff of Salt Creek Baptist Church shall be hired by and be accountable to the Property/Finance Committee of the church.

Salary shall be recommended to the church body by the Property/Finance Committee and voted on at the annual budget election.

Custodial staff shall meet at least once a year with the Property/Finance Committee for job evaluation.

MINIMUM REQUIREMENTS

1. Must be able to pass a criminal background check.
2. Must be able to pass a drug screening.
3. Must have a valid Oregon driver's license.
4. Must be able to lift 20lbs.
5. Must be able to stand for long periods of time.
6. Must be available to work some evenings and/or weekends.
7. Preference given to members of Salt Creek Baptist Church.
8. Must be able to carry 10lbs or more up and down stairs.

WEEKLY DUTIES – Work Thursday or Friday for 4 or more hours.

1. Clean and disinfect restrooms.
2. Complete various cleaning duties as needed such as: washing windows, vacuuming carpets, dusting.

OCCASIONAL DUTIES - Evening and/or weekend clean-up after events as needed.

1. Clean and disinfect restrooms.
2. Disinfect tables/chairs/high touch surfaces.
3. Set up for next event/service.
4. Wash gym floor.
5. Remove trash.
6. Substitute during custodian's absence.